## Information Sheet

This information sheet can help you to make the most of the time you spend with your lawyer. Fill out this information sheet and take it to your first appointment with your lawyer together with the documents listed in the checklist below.

1. You

Name:

Date of birth:

Address:

Telephone:

2. **Other party**

Name:

Date of birth:

Address:

Telephone:

Name and contact details for lawyer (if relevant):

3. **Family history and details**

Date you and your partner started living together:

Date of marriage:

Date of separation:

Children (names, gender, date of birth):

|  |  |  |  |
| --- | --- | --- | --- |
| Name | Male/Female | Date of Birth | Name of other parent |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |

Current care arrangements for the children:

**4. Property**

|  |  |  |
| --- | --- | --- |
| Current assets | Details | Estimated value |
| House |  |  |
| Car |  |  |
| Furniture |  |  |
| Shares |  |  |
| Insurance |  |  |
| Superannuation |  |  |
| Other |  |  |
|  |  |  |
|  |  |  |
|  |  |  |
| Current debts | Details | Estimated value |
| Credit cards |  |  |
| Personal loans |  |  |
| Mortgage |  |  |
| Other |  |  |
|  |  |  |
|  |  |  |
|  |  |  |
|  |  |  |

List the assets you brought to the relationship:

List the assets the other party brought to the relationship:

List your non financial contributions to the relationship, e.g. homemaker contributions:

List the other party’s non financial contributions to the relationship, e.g. homemaker contributions:

5. **Checklist of documents to take to your lawyer**

* marriage certificate (if married)
* bank account statements
* credit card statements
* superannuation statements
* insurance statements for you and your partner
* mortgage documents
* title deeds of any property you own (or where they are held)
* receipts for major items you bought before the relationship
* receipts for major items you bought during the relationship
* tax returns and Notices of Assessment